

Nimishillen Township Zoning Inspector

Pursuant to Sections 519.16 and 511.10 of the Ohio Revised Code (ORC), township trustees are empowered to provide for a system of land use planning often referred to as zoning. Therefore, the Board of Trustees for Nimishillen Township has established this document outlining, but not limiting, the duties for a Zoning Inspector to administer the township's Zoning Code.

The Nimishillen Township Zoning Inspector is responsible for enforcing the township's Zoning Code as written by the Zoning Board and approved by the Trustees in compliance with the ORC. The Zoning Inspector does not possess discretionary authority and is an administrator only and cannot make special exceptions or grant any variance from the letter of the Zoning Code. This is a function of the Zoning Board of Appeals or the courts.

The Nimishillen Township Trustees have elected to combine the responsibilities of zoning enforcement with administration of Ohio Environmental Protection (EPA) mandates as they apply to townships.

THE NIMISHILLEN TOWNSHIP ZONING INSPECTOR IS RESPONSIBLE FOR:

1. The development, implementation and administration of regulations and coordination of planning, zoning, zoning enforcement and subdivision activities for the Nimishillen Township.
2. The Zoning Inspector works with other agencies with competent jurisdiction over land use regulations and planning such as the Stark County Health Department, Stark County Regional Planning Commission, the Stark County Building Department and other regulatory bodies.
3. The Zoning Inspector works with the Prosecutor's Office for enforcement proceedings and legal advice regarding land use problems.
4. The Zoning Inspector works directly with the public including builders, architects, engineers and property owners regarding zoning issues. The Zoning Inspector prepares zoning permits for different types of structures and accessory signs located in the Township. The Zoning Inspector checks setbacks after the proposed construction is staked and checks citizen complaints of unsafe buildings, junk cars, septic system failures, unsightly and junk areas, high grass and works to rectify those problems.
5. The Zoning Inspector works with, prepares the agenda, and attends all meetings of the Zoning Commission, the Board of Zoning Appeals, Stark County Zoning Inspectors meetings and the regular meetings of the Township Trustees. He also represents the township on the Regional Planning Commission and at EPA meetings. The Zoning Inspector will prepare a report of his activities for each regular Trustees' meeting
6. The Zoning Inspector accounts to the Township Fiscal Officer for all monies collected on behalf of the Zoning Department.
7. The Zoning Inspector attends EPA meetings, seminars and work session and will provide updates to the Trustees regarding current and changing EPA regulations.
8. The Zoning Inspector keeps permanent records of all applications and permits issued or denied.
9. The Zoning Inspector will keep an updated township zoning map.
10. This list of duties is not all-inclusive and the Board of Trustees may give other assignments, as they deem necessary.
11. Paid hours for the Zoning Inspector include: 16 hours a week in-office or in the field. Time for meetings will be added to the in-office time. Office hours will be arranged in cooperation with the Trustees.